

Communications Division

Dept 1 Recognition	Dept 2 Communication	Dept 3 Perception
Department of Routing and Personnel	Department of Communication	Department of Inspections and Reports
<p>Hires eligible staff and properly places them for the benefit of the individual and the organization. Gets new and existing staff hatted and apprenticed to do their jobs.</p> <p>Full testing of staff applicants. Full interview on experiences, talents and interests.</p>	<p>Sets up standard communication systems and gets in established communication routes so that all communications are swiftly and properly handled. Makes sure that correspondence to and from the organization's public arrives and is swiftly handled.</p>	<p>Collects and accurately graphs the organizations statistics for executive use.</p> <p>Maintains a high level of ethical behavior among staff. Inspects the organizations activities so any difficulties inhibiting expansion are detected and reported upon to the proper executive for swift resolution.</p>
<p>VFP - Qualified staff hired and fully hatted for current positions needed.</p> <p>Stats - 1. Number of Permanent staff posted. 2. Number of hating program steps completed. 3. Number of Temporary Staff hating steps completed.</p>	<p>VFP - 1. All communications coming in and going out are fully understood and handled satisfactorily and swiftly by the appropriate person. 2. All internal communications swiftly handled.</p> <p>Stats - Number of two-way communications completed without warranted complaints.</p>	<p>VFP -Effective staff getting the VFPs in their assigned area. All statistics collected, posted on OIC (Organization Information Center i.e. Statistics by Div.) and the correct formulas are applied.</p> <p>Stats - 1. Percentage of staff in Normal or above. 2. Percentage of Kenaf Partners USA in Normal or above.</p>

Valuable Final Product - An established organization with hired, posted, hatted and productive personnel.

This division sees to the establishment of the organization and their zones of operation.